



To begin as soon as possible, we are looking for a full time

## Senior Medical Affairs Manager (f/m)

Neovii is a global leader in polyclonal antibody immunosuppressive therapy used in organ transplantation and hematology/oncology. Our lead product, Grafalon®, has been used for over 30 years to treat patients and is available in over 50 countries world wide.

It has approval for use in immunosuppressive therapies for prevention of graft- versus- host disease in stem cell transplantation, prevention and treatment of rejection in solid organ transplantation and in treatment of aplastic anemia.

### Job Purpose

Implementation of medical, pharmaceutical and scientific strategy, priority for the drug Grafalon®, with the aim of ensuring a rational and safe use of the product Strategy support for life cycle management.



### Major Accountabilities

Providing Medical Information

Developing External Relationships

Support & IIT

Planning

#### Provision of Medical information

- Ensure high-quality and balanced medical, pharmaceutical and scientific support of the business area Grafalon® to both internal and external customers on request and in a timely manner
- Provide scientific information to ensure appropriate positioning of Grafalon® within relevant national and local protocols, guidelines and formularies in order to ensure appropriate access
- Deliver best in class, scientific, educational meetings executed in accordance with Neovii and local regulatory and legal frameworks
- Share information and experiences, leverage initiatives across countries where appropriate, and enhance productivity of medical activities for the products and across the business
- Reply to enquiries made by external medical and pharmaceutical professionals; participation in a phone hotline outside normal working hours
- Scientific support of congresses and marketing activities; coordination of technical contents, selection of speakers, support in respect of information supplied about the drug
- Assist in the planning and execution of events and meetings of medical specialist consultants such as doctors and scientists

#### Develop External Relationships

- Identify and build solid professional relationships with top national and international key opinion leaders and serving as their main point of contact within the company
- Support KOL advocacy through provision of scientific and clinical information
- Collaborate with, and support of Key Opinion Leaders and other relevant professionals (doctors, pharmacists, nurses)
- Assist commercial in KOL visits

#### Support Company-Sponsored and Investigator-Initiated Research

- Support the local and global implementation of Neovii sponsored studies and projects
- Respond to requests for Investigator Initiated Research grants in accordance with Neovii standard operating procedures
- Support the submission and review of Investigator Initiated Research proposals
- Support the management of clinical trials, in particular IITs and scientific research projects
- Ensure support of the life cycle management of Neovii products
- Proactively identify and critically evaluate opportunities for scientific collaboration with external stakeholders.

#### Medical Affairs Planning

- Contribute to the development of Medical Plan and provide input into global and local strategies and tactics
- Support management of relevant budget to enable execution of Medical Plan
- Work in a collaborative manner with cross-functional colleagues to ensure a Key Account Management approach

#### Maintenance of company standards

- Adhere to the relevant global and local Codes of Practice
- Behaves ethically and with integrity at all times
- Act as an ambassador for Neovii following company mission and values
- Prepare timely reporting according to the company needs



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### Key Performances Indicators

- Full responsibility for assigned projects
- Accuracy of planning and sticking to agreed timelines
- Regular visit reports with medical and scientific KOLs
- Scientific input into LCM and operational marketing activities



### Job profile

### Experience

### Language

### Skills

#### Education

- >5 years -experience in Pharmaceutical or Medtech Industry
- Scientific graduation, ideally MD or PhD
- Experience and knowledge of hematology and/or transplantation market
- Experience and profound knowledge of pharmaceutical product support, ideally including Medical Affairs experience (eg. as MSL)

#### Language

- Very good command of English

#### Skills and behaviours

- Ability to critically analyse complex data
- Clear and concise communication and presentation skills
- Excellent planning and organisation skills
- Excellent negotiation skills
- Strong inter-personal relationship building skills/collaboration and teamwork
- Expertise Haematology and/or Transplantation therapeutic area
- Significant business acumen
- Willingness to conduct regular KOL visits

#### Location:

Your primary work location is at Neovii's offices in Rapperswil, Switzerland, which are situated on the shores of Lake Zürich. In addition, you would need to be flexible and able to travel up to 50% of your time.

If you're interested in applying for this exciting position which offers a remarkable opportunity to play a key role in driving the success of our company, we look forward to receiving your comprehensive application by e-mail to:  
[CHHR@neovii.com](mailto:CHHR@neovii.com)